



2021 CMiC – Allen Berg Memorial Scholarships

CMiC, a long-time national ACE sponsor, and the family of the company’s late founder Allen Berg, will continue in 2021 to underwrite the scholarship program honoring Mr. Berg’s legacy of support for education, mentoring, career counselling, and the design and construction industry. The CMiC – Allen Berg Memorial Scholarships are multi-year awards aimed at talented, deserving ACE high school seniors intending to pursue post-secondary education and training leading to careers in architecture, engineering, construction or the skilled crafts.

In 2019, the first year of the scholarship program, 25 students from 19 states received a total of \$400K in scholarships, varying in amounts between \$10K and \$40K, depending upon need. The 2020 scholarship program awarded 23 scholarships totaling \$400K (20 college path and 3 alternate path) varying from \$5K-\$40K.

Overview

1. The administration of the CMiC scholarship program is done by the ACE National office including the distribution of scholarship funds.
2. Selection of the scholarship recipients and amount of the awards is overseen by the Executive Committee of the ACE National Board.
3. Nomination of students for the scholarship is the responsibility of the individual affiliates.
4. The 2021 scholarship program has two separate tracks: one for students going into the skilled crafts and the other for students intending to earn an undergraduate degree. Affiliates have the option of nominating a student for either or both tracks, but they may nominate only one student per track.
5. Each track has its own application form and separate initial review committees which will rank applications based on separate scoring rubrics. Each review committee member (composed of ACE National Board members) will recommend its top candidates to ACE’s Executive Committee which will select the scholarship recipients and determine the amounts of scholarships awarded.
6. The initial round of application reviews focuses primarily on applicants’ merit but does have consideration of financial need. The final round, conducted by the ACE Executive Committee, takes a deeper look at the financial need of the students.
7. Depending on the quality of nominations, the Executive Committee has sole discretion to award all or none of the scholarships available each year.
8. Applicants must have participated in ACE for one full year by the time of applying and must be high school seniors planning to enter either a skilled trades training program or a two- or four-year college or university in the fall following graduation.



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9. Applicants must intend to major in one of the approved fields, described in the list found at the end of this document. **Please do not nominate a student choosing a major outside of the construction industry.**
10. Students should have a good academic record and be active participants with good attendance in ACE.
11. For students on the college track, preference will be given to those who have applied to or been admitted to NAAB-accredited architecture programs, ABET-accredited engineering schools, and construction management programs accredited by either the American Council on Construction Education or the Construction Management Association of America.

For students interested in a skilled crafts program, preference will be given to those who have applied to or been admitted to a Registered Apprenticeship program or a training program approved by National Center for Construction Education & Research (NCCER).

12. Each year a scholarship recipient attends college in an approved major, he or she will receive one-quarter of the total scholarship amount.

Each year a scholarship recipient participates in a skilled crafts training program, he or she will receive a share of the total scholarship amount inversely proportional to his/her progressive wage scale. Such amount will be determined in the final evaluation of financial need and will be consistent with an objective comparative scale, such as the GI Bill payment rates.

13. If a scholarship recipient drops out of college or skilled crafts program, switches to a major not approved, or fails to reapply for a continuation of the scholarship, the balance of that student's scholarship will be forfeited.

Schedule

- December 9, 2020 – Nominations open. Affiliates may start submitting name(s) of nominee(s).
- February 5, 2021 – Deadline for students to submit applications
- Week of April 6 – Results announced



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Nomination and Application Procedures

1. Affiliate Eligibility Only affiliates deemed in compliance by December 1, 2020 are eligible to nominate a student for the skilled trades and college-bound tracks.

To be in compliance, an affiliate must have: i) completed the 2020 program report; ii) full payment of all invoices; iii) filed a current list of its board members ; iv) submitted most recent year-end financial statements, including a balance sheet and profit and loss statement; and v) submit documentation proving that the affiliate is current with tax filing, Form 990 or 990-N tax report with the IRS. Questions about eligibility should be directed to an affiliate's ACE Regional Director

2. After the affiliate has identified the student eligible to apply for which scholarship track (skilled crafts or college), send student name(s) to Monica Worheide, ACE Director of Affiliate Relations (mworheide@acementor.org) Be certain to indicate which track.
3. Affiliates are advised to submit the name(s) of their scholarship nominee(s) as soon as possible after December 9. The student needs adequate time to complete the application, as does the author of the affiliate letter of recommendation.
4. Once submitted, the nominee(s) will be listed in the ACE database as eligible to start the application. Only students marked “active” and with a signed parent consent form in the database can be listed as an applicant. Applicants must also have a permanent email address in their student profile (e.g., Gmail, yahoo, etc.), not a high school email address.
5. After the student has been entered into the list of scholarship applications, he/she will receive an email with instructions to check his/her profile in the database and look under the scholarship tab to find the CMiC—Berg scholarship application. [At this point, the affiliate database administrator will also be able to examine the application form.]
6. It is recommended that affiliates to periodically check the progress of their nominee(s) application and to make certain that the nominee submits the application in a timely fashion. It is also recommended that someone from the affiliate take the responsibility to work with the student to ensure a complete and accurate application including compelling essays. Similarly, affiliates should also follow the progress of whoever in the affiliate is writing a letter of recommendation on behalf of the nominee.
7. The application asks students to provide information somewhat similar to what might be found on a college application: 1) basic personal information; 2) educational background, including SAT/ACT scores 3) a list of colleges or skilled crafts training programs to which they have applied or been admitted; 4) a short description of future plans; and 5) financial information to help assess the student's need.



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8. Applicants will also be asked to answer three questions (minimum 100, maximum 400 words per question) about ACE’s impact on them and their short- and long-term career plans. The student should use this opportunity to give the review committee details on why the student deserves a scholarship. Affiliate should help the student, prepared a draft before it is loaded into the application.
9. Students must upload two documents: 1) a high school transcript; and 2) a letter of recommendation from their mentor, team leader, or affiliate leader. (A letter from a school teacher who has not mentored in the student in ACE is not acceptable.) Applicants are instructed that their affiliate will send them the recommendation letter for uploading into the application.
10. Affiliate Letter of Recommendation A mentor, team leader, or affiliate leader with direct knowledge of the applicant must write a recommendation (maximum 1,000 words). NO other documents such as examples of an applicant’s work or photographs are allowed. Reviewers pay close attention to recommendations.

This recommendation should be signed and on company or affiliate letterhead. Among other points, the recommendation should cover the following:

- a. An explanation of the writer’s relationship with the applicant (e.g., how long known; how well known).
- b. A description and assessment of the applicant’s involvement in ACE, indicating where possible: 1) how the applicant has grown and/or changed as a result of ACE; 2) how the applicant stands out from his/her peers; 3) why he/she was selected as a scholarship nominee, as opposed to other potential nominees.
- c. A description of the applicant’s activities, if any, outside ACE or in school, particularly those pertinent to a career in the design and construction industry (e.g., internships, summer camps, high school course work).
- d. An evaluation of the applicant’s commitment to pursue an industry-related career and an overview of his/her post-secondary plans. Is the applicant well prepared to succeed in his/her post-secondary training?

To be compelling, a letter of recommendation should reference examples substantiating general points made about an applicant. Because the scholarship review committee will pay close attention to the recommendation, the author should take time and care to write an effective letter. Here is your opportunity to tell the committee why to pick your students and do not repeat student’s essay. Elaborate on students participation, attendance and leadership.

Once the letter is complete, send the applicant a PDF copy to be loaded into the application form found in the database.

11. **Friday, February 5, 2020 is the application deadline.** Applicants and recommendation authors are strongly advised not to wait until the last 2-3 days to begin the process.



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12. Affiliates should contact their Regional Director if they or the student applicant(s) encounter any problems or have questions.

CMiC-Allen Berg Memorial Scholarships Acceptable Majors for Awards

This scholarship program provides financial assistance to students who intend to pursue a career in the design and construction industry and who enter college or a skilled trades training program. For students enrolling in post-secondary institutions, the following majors are acceptable for purposes of being awarded a scholarship and for receiving an annual scholarship renewal.

Architecture
Interior Design
Landscape Architecture
Urban Design/Regional Planning

Civil Engineering
Electrical Engineering
Mechanical Engineering
Architectural Engineering
Environmental Engineering

Construction Management

Skilled Crafts Training
(NCCER-approved program or registered apprenticeship program)

Note: Electrical and mechanical engineering majors are acceptable only as they specifically relate to a career in the design and building industry. Thus, for example, a student studying mechanical engineering with the intent of going into aerospace would not be eligible.

If a student is considering a major not listed above and would still like to be considered for a scholarship, the student must include a persuasive explanation of how the major will lead to a career in the design and construction industry. Likewise, students who are applying for an annual renewal of the scholarship and who are not enrolled in a major listed above must submit a similar explanation with their disbursement form. Acceptance of majors not listed above is at the discretion of the ACE Executive Committee.