Date:

To: Families of Participating ACE Students:

Part of our job as a workforce development program that directly serves students is to continue to provide opportunities, despite any challenges they or we may face. During times like these, it is important to us that we keep our community moving forward in the safest manner possible.​

​We have developed the following protocols to protect your student. It is essential that all in person participants follow these protocols.

ACE is asking adult volunteers that wish to participate in in person meetings this year to sign an additional protocol waiver, be vaccinated and follow protocols set forth.

ALL ACE Mentor Program protocols, and the protocols of the student’s schools must be followed by all participants – whichever are stricter.

* ​Masks are required for all participants in ACE in-person programs.
  + At each mentoring session, there will be a sign in sheet where everyone attending must confirm that the person has not been exposed to COVID nor experiencing any symptoms.
  + If the relevant protocols are not followed, mentors will provide a warning to the student. If protocols continue to be unmet, mentors may ask the student to leave the session.​
  + If meeting location or school moves to virtual formats due to COVID, ACE in will also move to a virtual platform.

**Important Reminders**

Students should not attend in person meetings if exhibiting any COVID-like symptoms or have had recent exposure to COVID.

* fever, cough, tiredness
* loss of taste or smell
* sore throat, headache, aches and pains
* diarrhea, a rash on skin, or discoloration of fingers or toes
* red or irritated eyes, difficulty breathing or shortness of breath
* loss of speech or mobility, or confusion
* chest pain

The safety of students, mentors, and our program is always our #1 goal.  We appreciate your patience, and cooperation during this time.