



ACE MENTOR PROGRAM

ARCHITECTURE ▪ CONSTRUCTION ▪ ENGINEERING

2023 CMiC Allen Berg Memorial Scholarship

CMiC and the family of the company's late founder Allen Berg, will continue in 2023 to underwrite the scholarship program honoring Mr. Berg's legacy of support for education, mentoring, career counseling, and the design and construction industry. The CMiC – Allen Berg Memorial Scholarships are multi-year awards aimed at talented, deserving ACE high school seniors intending to pursue post-secondary education and training leading to careers in architecture, engineering, construction, or skilled crafts.

2023 Overview

1. The 2023 scholarship program has two separate tracks: one for students going into the skilled crafts and the other for students intending to earn an undergraduate degree. Affiliates have the option of nominating a student for either or both tracks, but they may nominate **only one student per track**.
2. Applicants must have participated in ACE for one full year by the time of applying and must be high school seniors planning to enter either a skilled trades training program or a two- or four-year college or university in the fall following graduation.
3. Applicants must intend to major in one of the approved fields, described in the list found at the end of this document. **Please do not nominate a student choosing a major outside of the construction industry.**

Schedule

- October 10, 2022 Nominations open. Affiliates can submit name(s) of nominee(s).
- February 15, 2023 Deadline for students to submit applications
- End of March 2023 Results announced

Nomination and Application Procedures

1. Affiliate Eligibility Only affiliates deemed in full compliance in 2022-2023 are eligible to nominate a student for the skilled trades and/or college-bound tracks. Questions about eligibility should be directed to an affiliate's ACE Regional Director.
2. After the affiliate has identified the student(s) to nominate, please complete this Nomination Form [2023 CMiC Allen Berg Memorial Scholarship Nomination Form](#)
3. Affiliates are asked to submit the name(s) of their scholarship nominee(s) as soon as possible after October 15, 2022. The student needs adequate time to complete the application, as does the author of the affiliate letter of recommendation.



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Nomination and Application Procedures Continued

4. Once submitted, the nominee(s) will have access to the ACE database to start the application. Only students marked “active” and with a signed parent consent form in the database can be nominated as an applicant. Applicants must also have a permanent email address in their student profile (e.g., Gmail, Yahoo, etc.), not a high school email address.
5. After the student is eligible for the scholarship, an email with instructions will be sent to check his/her profile in the database and look under the scholarship tab to find the CMiC—Berg scholarship application. [At this point, the affiliate database administrator will also be able to examine the application form.]
6. It is recommended that affiliates periodically check the progress of their nominee(s) application to make certain that the nominee submits the application in a timely fashion. It is also recommended that someone from the affiliate work with the student to ensure a complete and accurate application including compelling essays. Similarly, affiliates should also make sure that the letter of recommendation on behalf of the nominee is complete and makes a strong case for the student to be considered for the scholarship.
7. Students must upload two documents: 1) a high school transcript; and 2) a letter of recommendation from their mentor, team leader, or affiliate leader. Applicants are instructed that their affiliate will send them the recommendation letter for uploading into the application.
8. Affiliate Letter of Recommendation A mentor, team leader, or affiliate leader with direct knowledge of the applicant must write a recommendation (maximum 1,000 words). NO other documents such as examples of an applicant’s work or photographs are allowed. Reviewers pay close attention to recommendations and use them to help make the determination of winners.

To be compelling, a letter of recommendation should reference examples substantiating general points made about an applicant. Because the scholarship review committee will pay close attention to this recommendation, the author should take the opportunity to tell the committee why to pick your students and do not repeat student’s essay. Elaborate on students' participation, attendance, and leadership. Once the letter is complete, send the applicant a PDF (Portable Document Format) copy to be loaded into the application form found in the database.

9. **Wednesday, February 15, 2023 is the application deadline.** Applicants and recommendation authors are strongly advised not to wait until the last 2-3 days to begin the process.



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10. Affiliates should contact their Regional Director if they or the student applicant(s) encounter any problems or have questions.

Acceptable Majors for Awards

This scholarship program provides financial assistance to students who intend to pursue a career in the design and construction industry and who enter college or a skilled trades training program. For students enrolling in post-secondary institutions, the following majors are acceptable for purposes of being awarded a scholarship and for receiving an annual scholarship renewal.

Architecture
Interior Design
Landscape Architecture
Urban Design/Regional Planning

Civil Engineering
Electrical Engineering
Mechanical Engineering
Architectural Engineering
Environmental Engineering

Construction Management

Skilled Crafts Training
(NCCER-approved program or registered apprenticeship program)

Note: Electrical and mechanical engineering majors are acceptable only as they specifically relate to a career in the design and building industry. Thus, for example, a student studying mechanical engineering with the intent of going into aerospace would not be eligible.

If a student is considering a major not listed above and would still like to be considered for a scholarship, the student must include a persuasive explanation of how the major will lead to a career in the design and construction industry. Likewise, students who are applying for an annual renewal of the scholarship and who are not enrolled in a major listed above must submit a similar explanation with their disbursement form. Acceptance of majors not listed above is at the discretion of the ACE Executive Committee.