



# ACE MENTOR PROGRAM

ARCHITECTURE • CONSTRUCTION • ENGINEERING

## **2025 CMiC Allen Berg Memorial Scholarship**

CMiC and the family of the company's late founder Allen Berg, will continue in 2025 to underwrite the scholarship program honoring Mr. Berg's legacy of support for education, mentoring, career counseling, and the design and construction industry. The CMiC – Allen Berg Memorial Scholarships are multi-year awards aimed at talented, deserving ACE Mentor high school seniors intending to pursue post-secondary education and training leading to careers in architecture, engineering, construction, or skilled crafts.

### **2025 Overview**

The 2025 scholarship program has two separate tracks: one for students going into the skilled crafts and the other for students intending to earn an undergraduate degree. Affiliates have the option of nominating a student for either or both tracks, but they may nominate only one student per track.

### **Eligibility**

College track nominees must have completed one full year of ACE prior to the current year. Trades track nominees are eligible if they are a registered senior in their first year of ACE. Applicants must be high school seniors registered and marked active for the current ACE year and planning to enter either a skilled trades training program or a two- or four-year college or university in the following graduation. The student should be an active participant in the program with good attendance and have a strong mentor recommendation. Applicants must intend to major in one of the approved fields, described in the list found at the end of this document. Please do not nominate a student choosing a major outside of the construction industry.

### **Schedule**

- 11/1 - Nominations Open
- 2/3 – Student Application Deadline
- 3/21 - Winners Announced

### **Nomination and Application Procedures**

**Affiliate Eligibility:** Only affiliates deemed in full compliance in 2024-2025 are eligible to nominate a student for the skilled trades and/or college-bound tracks. Affiliates are asked to submit the name(s) of their scholarship nominee(s) as soon as possible after November 1, 2024. The student needs adequate time to complete the application and obtain transcripts and recommendation letters. After the affiliate has identified the student(s), please contact [mworheide@acementor.org](mailto:mworheide@acementor.org) for nomination form.

**Note: Nominees must be the official and final nomination by the affiliate. This form should not be distributed other than to the designated affiliate nominator.**

## Nomination and Application Procedures Continued

- Once submitted, the nominee(s) will be given access to the application in the ACE database. **Only students marked “active” and with a signed parent consent form in the database can be nominated as an applicant.** Applicants must also have a permanent email address in their student profile (e.g., Gmail, Yahoo, etc.), not a high school email address.
- After the student is eligible for the scholarship, an email with instructions will be sent to check his/her profile in the database with instructions to look under the scholarship tab to find the CMiC— Berg scholarship application. [At this point, the affiliate database administrator will also be able to examine the application form.]
- It is recommended that affiliates periodically check the progress of their nominee(s) application to make certain that the nominee submits the application in a timely fashion. It is also recommended that someone from the affiliate work with the student to ensure a complete and accurate application including compelling essays. **The student essays are the applicant's main opportunity to tell the committee about themselves, their personal situation, and any other extenuating circumstances the committee should be aware of.** The essays carry considerable weight with the committee's award decisions. Similarly, affiliates should also make sure that the letter of recommendation on behalf of the nominee is complete and makes a compelling case for the student to be considered for the scholarship.
- Students must upload two documents: 1) a high school transcript; and 2) a letter of recommendation from their mentor, team leader, or affiliate leader. Applicants are instructed that their affiliate will send them the recommendation letter for uploading into the application.
- Affiliate Letter of Recommendation: A mentor, team leader, or affiliate leader with direct knowledge of the applicant must write a recommendation (maximum 1,000 words). NO other documents such as examples of an applicant’s work or photographs are allowed. **Reviewers pay close attention to recommendations and use them to help make the determination of winners.** To be compelling, a letter of recommendation should reference examples substantiating general points made about an applicant. Because the scholarship review committee will pay close attention to this recommendation, the author should take the opportunity to tell the committee why to pick your students and not simply repeat the student’s essay. Elaborate on students' participation, attendance, and leadership. Once the letter is complete, send the applicant a PDF (Portable Document Format) copy to be loaded into the application form found in the database.
- **Monday, February 3, 2024, is the application deadline.** Applicants and recommendation authors are strongly advised not to wait until the last 2-3 days to begin the process.
- Affiliates should contact Monica Worheide [mworheide@acementor.org](mailto:mworheide@acementor.org) if they or the student applicant(s) encounter any problems or have questions.

## **Acceptable Majors for Awards**

This scholarship program provides financial assistance to students who intend to pursue a career in the design and construction industry and who enter college or a skilled trades training program. For students enrolling in post-secondary institutions, the following majors are acceptable for purposes of being awarded a scholarship and for receiving an annual scholarship renewal.

**Architecture**  
**Interior Design**  
**Landscape Architecture**  
**Urban Design/Regional Planning**

**Civil Engineering**  
**Electrical Engineering**  
**Mechanical Engineering**  
**Architectural Engineering**  
**Environmental Engineering**

**Construction Management**

**Skilled Crafts Training**

(NCCER-approved program or registered apprenticeship program)

**Note:** Electrical and mechanical engineering majors are acceptable only as they specifically relate to a career in the design and building industry. Thus, for example, a student studying mechanical engineering with the intent of going into aerospace would not be eligible.