

Closing Registration

- Program Year 25-26 Registration in the ACE database will close **May 1, 2026**.
 - Participants (students and volunteers) will not be able to register for the current program year after this date.
 - All other admin functionality will remain open (scholarships, setting program status, etc.) until the program year is closed in June.
 - **Affiliates should plan to have all participant registrations in well before this date.**
 - A sign-up form will be posted on the login page for any interested participants for the upcoming program year (26-27). When the new program year opens, all sign-ups will be notified.

Closing Program Year

- Participant program statuses in the database must be marked correctly by **June 1**.
 - This is important for reported program numbers as well as insurance coverage/billing.
 - Please review the program status definitions and mark each participant correctly. Here is a link to a [Tutorial](#) on how to do this in the database.

Please keep in mind that now is also the time to confirm that you have completed parent consent forms on file for all participating students! Here is a link to [Tutorials](#). You can send these tutorial links to the student and parent to help complete the process online.

Don't hesitate to reach out to your Regional Director with any thoughts, concerns, or questions. We are here to help! Thank you for your help in closing out the program year!