



ACE MENTOR PROGRAM

ARCHITECTURE ▪ CONSTRUCTION ▪ ENGINEERING

ACE Mentor National Scholarship and Trades Stipend Program

The ACE Mentor Program National Scholarship and Trades Stipend Program recognizes outstanding ACE students who demonstrate exceptional commitment, leadership, and a clear passion for pursuing careers in the design and construction industry. These awards provide financial support to help students continue their education through college or skilled trades training programs. Each affiliate can nominate one student for the National Scholarship and one student for the National Trades Stipend. Funded by generous contributions from private donors, both programs aim to further ACE's mission of inspiring, mentoring, and supporting the next generation of architects, engineers, and construction professionals.

Submission Requirements

Participants of all national programs must be marked active in the database with a completed parent consent form for the current program year.

Note: Nominees entered on form must be the official and final nomination by the affiliate. The form should not be distributed other than to the designated affiliate nominator.

Please contact mworheide@acementor.org for the nomination forms.

ACE National Scholarship

Affiliates can nominate one student to apply for the national scholarship. This student must be in their second year with ACE, a high school Senior, and registered and marked active in the database with a completed parent consent form on file. The student must be planning to pursue an approved major. These are multi-year awards and funds are to be used for post-secondary studies.

ACE National Trades Stipend

Affiliates can nominate one student to apply for the national trades stipend. This student must be registered and marked active in the database with a completed parent consent form on file. These are one-time awards and funds are to be used for apprentice fees, tools and other trades related needs.

Applicants must intend to major in one of the approved fields, described in the list found at the end of this document. **Please do not nominate a student choosing a career path outside of the construction industry.**



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Timeline

- November: Nominations Open
- February: Student Application Deadline
- March: Winners Announced

Nomination and Application Procedures

1. Affiliate Eligibility Only affiliates deemed in full compliance are eligible to nominate a student for the national scholarship or the trades stipend. Questions about eligibility should be directed to an affiliate's ACE Regional Director.
2. Affiliates are asked to submit the name(s) of their scholarship nominee(s) as soon as possible after November 14th. The student needs adequate time to complete the application, as does the author of the affiliate letter of recommendation.
3. Once submitted, the nominee(s) will have access to the application in their ACE database profile. Only students marked "active" and with a signed parent consent form in the database can be nominated as an applicant. Applicants must also have a permanent email address in their student profile (e.g., Gmail, Yahoo, etc.), not a high school email address.
4. After the student is eligible for the scholarship, an email with instructions will be sent to check his/her profile in the database and look under the scholarship tab to find the application. At this point, the affiliate database administrator will also be able to examine the application form.
5. It is recommended that affiliates periodically check the progress of their nominee(s) application to make certain that the nominee submits the application in a timely fashion. It is also recommended that someone from the affiliate work with the student to ensure a complete and accurate application including compelling essays. Similarly, affiliates should also make sure that the letter of recommendation on behalf of the nominee is complete and makes a strong case for the student to be considered for the scholarship.
6. Students must upload two documents: 1) a high school transcript; and 2) a letter of recommendation from their mentor, team leader, or affiliate leader. Applicants are responsible for requesting this letter.
7. Affiliate Letter of Recommendation A mentor, team leader, or affiliate leader with direct knowledge of the applicant must write a recommendation (maximum 750 words). No other documents such as examples of an applicant's work or photographs, are allowed. Reviewers pay close attention to recommendations and use them to help make the determination of winners.



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To be compelling, a letter of recommendation should reference examples of substantiating general points made about an applicant. Because the scholarship review committee will pay close attention to this recommendation, the author should take the opportunity to tell the committee why to select your students and do not repeat student essays. Elaborate on students' participation, attendance, and leadership. Once the letter is complete, send the applicant a PDF (Portable Document Format) copy to be loaded into the application form found in the database.

8. Affiliates should contact their Regional Director if they or the student applicant(s) encounter any problems or have questions.

Acceptable Majors for Awards

This scholarship program provides financial assistance to students who intend to pursue a career in the design and construction industry and who enter college or a skilled trades training program. For students enrolling in post-secondary institutions, the following majors are acceptable for purposes of being awarded a scholarship and for receiving an annual scholarship renewal.

Architecture
Interior Design
Landscape Architecture
Urban Design/Regional Planning
Civil Engineering
Electrical Engineering
Mechanical Engineering
Architectural Engineering
Environmental Engineering
Construction Management
Skilled Crafts Training

(NCCER-approved program or registered apprenticeship program)

Note: Electrical and mechanical engineering majors are acceptable only as they specifically relate to a career in the design and building industry. Thus, for example, a student studying mechanical engineering with the intent of going into aerospace would not be eligible.

If a student is considering a major not listed above and would still like to be considered for a scholarship, the student must include a persuasive explanation of how the major will lead to a career in the design and construction industry. Likewise, students who are applying for an annual renewal of the scholarship and who are not enrolled in a major listed above must submit a similar explanation with their disbursement form. Acceptance of majors not listed above is at the discretion of the ACE Executive Committee.